



Indian Institute of Information Technology Pune

A/P: Sadumbre, Tal: Maval, District: Pune- 412109

Dr.B.B.Ahuja
Mentor Director

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Ref No: IIITP/Lib/Enquiry/Books/2017-18/216

1st January 2018

Subject: Quotation for Supply of Books to “Indian Institute of Information Technology Pune”.

Last Date for Submission of Quotation	15th January 2018 up to 4:00 pm
Date of Opening Quotation	16th January 2018
Location to submit quotation	Inward Section, College of Engineering, Pune
Quotation to be superscript on sealed cover as	“Quotation for Supply of Books in IIITPune”

With reference to above cited subject, Indian Institute of Information Technology Pune invites quotations in sealed covers from reputed vendors as per below mentioned prescribed format.

Format for Quotation

S.No	Title of the Book with latest edition	Name of Author	Name of Publisher	Printed Price(Rs)	Maximum Discount (%)	Net Price	Remark
1	2	3	4	5	6	(5-6) 7	8

Terms and conditions

- Books shall be delivered at Library and Information Center, at Indian Institute of Information Technology Pune, A/P Sudumbare, Taluka:Maval, Dist: Pune without any type of charges.
- Distributors/Vendors must be in the field of books business minimum for five years.
- Distributors/Vendors require to submit the proof of serving National/State level education and research institutes along with Xerox copies of purchase orders and satisfactory report of institute libraries.
- The decision of Mentor Director, Indian Institute of Information Technology Pune will be final in accepting/rejecting submitted quotations.
- Minimum 90% of enquired titles should be quoted and supplied with latest editions otherwise quotations will not be considered. Quoted prices should be current publisher's prices and shall be valid for three months from the date of opening quotation.
- Vendors having books with latest edition in their ready stock as per enquired titles have to be responded by quoting titles available with number of copies and earliest time period to supply these books.



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7. By default Indian/Paperback editions should be quoted for the enquired titles even though titles enquired with foreign edition.
8. Indian titles require to be supplied within four weeks and foreign titles within six weeks. After this period purchase order automatically stands cancelled. And books will be purchased at next higher rate and difference will be recovered from your bill.
9. Discount rates quoted shall not be allied with quantity of books enquired.
10. The accepted prices are FD/FOR IIITP with transportation, freight and insurance charged and to be borne by the distributors/Vendors.
11. Distributor/Vendors should send completed quotations with necessary documents to Mentor Director, Indian Institute of Information Technology Pune at ***Inward Section of College of Engineering Pune.***
12. Last date to submit quotation will be 15th January 2018.

Mentor Director
Indian Institute of Information Technology